

EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE
OFFICE OF THE ADJUTANT GENERAL
NORTH CAROLINA NATIONAL GUARD
HUMAN RESOURCES OFFICE
4105 REEDY CREEK ROAD
RALEIGH, NORTH CAROLINA 27607-6410

POSITION TITLE AND NUMBER:
Air Traffic Control Specialist (Terminal)
80807000
829754

EMPLOYMENT STATUS: Excepted Service

GRADE AND SALARY: (Includes Locality Pay of 12.91%)

GS-2152-11 \$52,912 - \$68,787 per annum

ANNOUNCEMENT #: ANG 2008-17

OPENING DATE: 15 February 2008

CLOSING DATE: 17 March 2008

ANTICIPATED FILL DATE: to be determined

UNIT/ACTIVITY AND DUTY LOCATION:
235th Air Traffic Control Squadron,
NCANG, New London, NC

WHO CAN APPLY: TECHNICIAN: The area of consideration for this position is NATIONWIDE. Applications will only be accepted from current members of the North Carolina Air National Guard, current military members of the North Carolina National Guard and individuals who are eligible and willing to enlist in the North Carolina Air National Guard.

NOTE: This is a commissioning opportunity. Applicants must submit an AF Form 24, SF 86, college transcript, copy of Social Security Card, birth certificate and drivers license and a resume to the Director of Personnel, 4930 Minuteman Way, Charlotte NC 28208. Packages must be received not later than the above indicated closing date. Packages received after the closing date will not be processed.

HOW TO APPLY: TECHNICIAN: Applicants interested in the technician position may apply by submitting an Application for Federal Employment (Optional Form 612), resume or any other form of application. It is required that the Knowledge, Skills and Abilities (KSA) listed below be addressed and attached to the application. Dates listed on application must mirror dates reflected on KSA's.

NOTE: Information that must be provided when applying for a technician position is as follows: announcement number; name; address; telephone number; social security number; date of birth; citizenship; education; work experience; and other job-related qualifications.

Applications must be sent to: North Carolina National Guard, ATTN: OTAGNC-HRO, 4105 Reedy Creek Road, Raleigh, NC 27607-6410, to be received not later than the close of business on the above indicated closing date.

QUALIFICATION REQUIREMENT: TECHNICIAN: Must have 36 months specialized experience which demonstrates the applicant has acquired the below listed KSA's. Education may be substituted for experience when applicable and the appropriate transcripts are submitted with application.

NOTE: Military Grade Inversion: The military structure is preeminent over the full-time structure and military grade inversion within the full-time work force is not permitted. The military grade of the supervisor must equal or exceed the military grade of personnel supervised.

KNOWLEDGE, SKILLS & ABILITIES (KSA'S)

Below are listed the KSA's for this position. Each technician applicant must prepare separate (plain paper) listing to address all KSA's and explain the civilian and military work experience (with dates) that provided that KSA. These comments must be addressed in the order they appear below and attached to the application when applying for the position. Failure to include attachment of the KSA Statement will result in your application not being considered for employment. ASSISTANCE IN COMPLETING THE KSA STATEMENT MAY BE OBTAINED BY CALLING 919/664-6172/6431.

1. Ability through training and development to learn air traffic control procedures for movement of aircraft.
2. Knowledge of air traffic control laws, rules, and regulations.
3. Ability through training development to learn to provide pre-flight and in-flight assistance to aircraft.
4. Skill to coordinate plans and actions with pilots and other controllers.
5. Knowledge of meteorology, basic navigation, and standard communication procedures.
6. Knowledge of the characteristics of the various types of aircraft.
7. Ability through education and training to develop, coordinate and manage Air Traffic Control programs.

CONDITION OF EMPLOYMENT: 1. Occupants of this position must maintain continuous military membership in the North Carolina Air National Guard (NCANG). NCANG status (military grade, DAFSC, military unit) and experience must be entered on the application. The recommended applicant will not be approved for appointment until they occupy a compatible AFSC in the NCANG shown under Military Assignment on the reverse side of this announcement. 2. The applicant selected for this position will be required to participate in the Direct Deposit/Electronic Fund Transfer Program.

MILITARY ASSIGNMENT: Assignment in a compatible officer or enlisted position in the NCANG is mandatory. AFSC: 13M3, 1C100, 1C191, 1C171

EVALUATION FACTORS USED: Personal interviews, review of application and the KSA Statement.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

Directs movement of aircraft in flight and on the ground as displayed on radar indicator, pilot reported, or observed visually from the tower. Issues instructions to provide for movement and required separation/sequencing of all IFR and VFR traffic operating under control of the facility. When vectoring aircraft to the final approach course, issues real-time precise directions, telling pilots when to climb/descend or turn and provides appropriate headings and altitudes necessary to achieve/maintain required separation. Provides additional services and assistance to aircraft to include those experiencing in-flight emergencies, hijacking, pilot disorientation, and to those aircraft otherwise experiencing distress during flight. Initiates/relays and issues air traffic control clearances and instructions in facility of assignment for aircraft operating IFR and/or VFR. Formulates clearance and control instructions based on detailed mental picture of three dimensional dynamic air traffic situations derived from pilot reports, radar presentations, flight progress strips, and information from adjacent ATC facilities. Furnishes emergency assistance to aircraft in distress. Assists adjacent ATC facilities in locating and recovering aircraft that are disoriented and/or in distress. Relays verbatim, to the aircraft operator, technical guidance received from authorized knowledgeable agencies as required. Required to possess skills/training to provide On-the-Job Training (OJT) to newly assigned controllers in live/simulated traffic situations in accordance with USAF, ANG, and local directives. While training other personnel, is responsible for actual control of traffic in addition to providing instruction to the trainee and providing periodic evaluation of the trainee's progress. Responsible for checking all ATC equipment to determine operating condition and status, and requesting maintenance action when required. Determines when backup or alternate communications are required and places same in operation as appropriate. Coordinates Notice to Airmen (NOTAM) action and airfield advisories in order to provide information to all users of appropriate airport(s) and NAVAID facilities status. Responsible for advising the on-duty Supervisor/Facility Manager of any problems encountered with users or support agencies. Incumbent must be capable of performing ATC duties IAW AFI 13-203, ANG Supplement. Performs other duties as assigned.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted to your unit/activity bulletin board.

ADDITIONAL INSTRUCTIONS:

1. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories: Male or female; American Indian or Alaskan native; Asian or Pacific Islander; Black, not of Hispanic origin; Hispanic; white, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs.
2. An initial, and periodic medical examination may be required for jobs located in working areas which have a high exposure risk to conditions which may result in occupational illness or injury.
3. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15.
4. A permanent change of station (PCS) will not be authorized for the individual selected for this position unless agreed upon in advance by HRO and a PCS order is prepared prior to effective date.
5. Males born on or after 1 January 1960 must be registered with the Selective Service in order to be considered for federal employment.

DISTRIBUTION:

A, B-3, C-3, G-25, H-3, J-3, K-3, M, N-12, P-9, Q, W-2, Y-2, R: HRO-20, AGAV-1, AGCS-3, DCSANG-1, DCSLOG/G4-4, DCSOI-3, DCSPER-3, FMCB-2, IG-1, SCSM-1, SRAA-1, VCSOP-1